

## The trainer

Heidi Harris is a qualified Chartered Accountant and teacher, having worked with and trained numerous charities, social enterprises and voluntary organisations.



## The Cost

These courses are **FREE** to organisations within Birmingham.

## Terms and Conditions

A maximum of 2 people per organisation can attend. Due to high demand organisations can only attend two training sessions free.

Organisations that wish to attend more than two training sessions and organisations based outside Birmingham can attend for £50 per person per training session.

There is a non attendance fee of £50 and late cancellation fee of £50. Full details are available on the website.

## Contact Details

info@harrisaccountancy.co.uk  
0121 240 8974 or  
07530 428 738

## Limited spaces

**Book now at [www.acesupport.org.uk](http://www.acesupport.org.uk)**

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accountancy centre of expertise

# Training Programme

## About us

Harris & Harris Accountancy Services CIC is nationally recognised as a specialist provider of accountancy services, training and consultancy support to social enterprises, Community Interest Companies (CICs), charities and voluntary organisations.

## Accountancy Centre of Expertise (ACE) Training Programme

Following previous highly successful training sessions we are delighted to announce the ACE Training Programme for September to December 2010.

## Who are the training sessions for?

The training programme has been designed to meet the needs of new and existing organisations, and focuses on *building sustainable organisations*.

## The Courses

Courses are free to Birmingham based organisations. See back page for full details.

## Be Financially Effective

Do your financial systems need improving? For organisations getting the finance issues right is crucial.

This session provides guidance on the key finance issues to be aware of, and looks at developing effective finance procedures and policies.

## Budgeting, costing and pricing

Are you concerned that you don't cost projects correctly or that you are under-pricing your products or services?

This session will help you to explore how to work out the costs of your projects, and how to price your products and services so your organisation is sustainable and generates surpluses.

## Social Return on Investment

Are you being asked to demonstrate the impact of your activities? Social Return on Investment (SROI) provides an opportunity to calculate the social, economic and

environmental impacts using financial measures.

This session provides an overview of what SROI is, how it can help to prove your impact and how to calculate SROI.

## Sustainable Financing

Do you constantly worry about your organisation's bank balance and whether your organisation will still be here in a year's time?

If so, this session is for you, as it will explore how to improve the sustainability of your organisation through better budgeting, monitoring cash-flow, reviewing suppliers and managing risk effectively.

## Community Shares and Bonds

For organisations that need to raise finance community shares and bonds are a great way to raise money and also engage the local community.

This session provides details of what community share and bond issues are, and looks at case studies of organisations

that have successfully issued shares and bonds.

## Financing Options

Are you still reliant on grants for the majority of your income?

This session explores the options that are available to your organisation including loans, contracts, commissioning, partnership working and community shares and bonds.

## Impact reporting

Are you looking for simple ways to demonstrate the impact of your activities?

This session explains what impact reporting is and how to move from counting outputs to measuring impacts. The session also covers a brief overview of Social Accounting and Social Return on Investment.

## Booking

For details of the dates and times, and to book please visit [www.acesupport.org.uk](http://www.acesupport.org.uk)

## Venues

All the venues are fully accessible to wheelchair users.